FoS Credit Transfer Policy (from AY26/27)

Science Dean's Office (SDO), Faculty of Science, NUS

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What is Credit Transfer?

- Credit transfer refers to the process of having academic credits obtained at an external institution transferred to NUS such that the credits count towards NUS degree requirements.
- Course mapping is required for credit transfer to take place. Note that course mapping is not the same as credit transfer.
- Course mapping only indicates if a partner university course is suitable to be mapped to an NUS course. Having an approved mapping does not mean that the mapped NUS course count towards degree requirements, if credit transfer is not initiated.
- Course mappings are reviewed by course host departments while credit transfer is processed by the home faculty.
- Refer to the FoS SEP website for course mapping instructions, contact details of SEP department coordinators/administrators, and other SEP-related materials. Information on other study abroad programmes can be found here.

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Applicable Programme Types

This credit transfer policy applies to the following programme types:

- Student Exchange Programme (SEP)
- Summer/Winter Programmes (SWP), including self-sourced
- Singapore Universities Student Exchange Programme (SUSEP)
- Research* Attachments (RIAP), including self-sourced

*For research conducted during SEP, research attachments (both NUS-administered and self-sourced) and Overseas Summer UROPS (FoS-administered), refer to Credit Transfer for Research for details.

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Guidelines for Credit Transfer

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Eligibility Criteria for Credit Transfer

The following criteria must be fulfilled for credits to be transferred:

a. The partner university course must be **taken in-person**. Online courses* are not eligible for credit transfer.
b. The partner university course must be **credit-bearing** (i.e. course credits are clearly listed in the transcript).
c. The student must have **passed** the partner university course and be awarded credits for it.
d. The partner university course must be **successfully mapped** to an NUS course in the course mapping worksheet.
e. Only **academic courses** offered by the partner university can be mapped.

*For summer/winter programmes, students who choose to read blended courses (i.e. choice of either in-person or online classes) must provide official documentation from the partner university to prove that all classes were attended in-person.

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How Many NUS Units Will I Receive?

The number of NUS units that you receive from each partner university course is calculated individually based on the credit equivalence of NUS courses to the partner university courses.

Full Workload @ Partner University = Full Workload @ NUS

e.g. 30 ECTS (European PUs) = 20 NUS units

5 ECTS = 3.33 NUS units ≈ 4 NUS units (rounded up)

Please use the SEP Credit Transfer Calculator to calculate how many units you will receive in total, provided the eligibility criteria for credit transfer is fulfilled. The calculator allows you to calculate specific to the PU and provides the equivalent NUS units for each individual PU course.

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Refer to Case Studies for examples of how credits are calculated.

Using the SEP Credit Transfer Calculator

The following example shows the number of NUS units (20 units) that a student receives from completing 5 courses at Cornell University.

Step 1	**Student's Home Faculty**	FoS
Step 2	**U-wide/Faculty**	U-wide
Step 3	**Country**	USA
Step 4	**Partner University Name**	Cornell University

SEP Credit Transfer Conversion Table

PU Course	PU Course Credits for Transfer	NUS Equivalent Units (Rounded Up)
Course 1	2	3
Course 2	3	4
Course 3	3	4
Course 4	4	6
Course 5	2	3
		0
		0
		0
		0
		0
Total No. of Units	**14**	**20**

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Credit Transfer Limit (by programme type)

Student Exchange Programme (SEP)

- A **maximum of 24 units** can be transferred.
- There is no minimum number of units required for credit transfer. However, please plan carefully as underloading may lead to an extension of candidature and therefore additional fees.

Summer/Winter Programmes (SWPs)

- A **maximum of 10 units** can be transferred for **each summer programme** and a **maximum of 5 units for each winter programme**. Students may participate in **up to 2 SWPs** and transfer **up to 12 units in total**. Summer research programmes are also considered SWPs.
- Credits can be transferred for more than 2 SWPs or more than 12 units in total. However, special term fees will be charged in such cases. It is not possible to transfer more than 10 units per summer programme or more than 5 units per winter programme.

For all programmes

- Students should take note of the Minimum Unit Requirements for Programme/Major/Second Major, Minor and Specialisations, and the Residency Requirement as stipulated by the Office of the University Registrar (OUR).

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Relevance of Course Mapping

- Credits are transferred only for **approved** mappings that are **selected** for credit transfer in the course mapping worksheet.
- In most cases, for each partner university course, the equivalent NUS units (calculated using the SEP Credit Transfer Calculator) is equal to the units of the mapped NUS course – typically 4 NUS units.
- In some cases, the equivalent NUS units could be more than or fewer than the units of the mapped NUS course. In such cases, adjustments to the credit transfer processing of these courses are required. Refer to the following slides for details.

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Refer to Case Studies for examples of how credit transfer is processed.

Credit Transfer Arrangement:
Calculated Equivalent Units > Units of Mapped NUS Course

Scenario	Credit Transfer Arrangement
Calculated Equivalent Units > Units of Mapped NUS Course	**Option 1:** Credit transfer to mapped NUS course + Assign dummy course code (Faculty/Department course code) to recognise excess units earned.
	Option 2: Credit transfer to mapped NUS course + Excess units earned to compensate another mapped NUS course with deficit in PU units earned

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Refer to Case Studies for examples of how credit transfer is processed.

Credit Transfer Arrangement:
Calculated Equivalent Units < Units of Mapped NUS Course

Scenario	Credit Transfer Arrangement
Calculated Equivalent Units < Units of Mapped NUS Course	**Option 1:** Credit transfer to mapped NUS course on the condition that excess units from another mapping is used to compensate the shortfall in units.
	Option 2: Units earned to compensate another mapped NUS course with deficit in PU units earned + Assign dummy course code to recognise remaining units (if any) earned. In this case, there is **no credit transfer to the NUS course** that is **originally mapped to**.

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Refer to Case Studies for examples of how credit transfer is processed.

Credit Transfer for Research

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Is Research Eligible for Credit Transfer?

- To transfer credits for research programmes, the following criteria must be met:
  - Research is tagged to a course (with course code), and credits are awarded.
  - Assessment is conducted by the host university, and a transcript will be issued.
  - The research course code, title and credits must be shown in the transcript. The mark or grade awarded should also be shown.
  - Other eligibility criteria listed here must be fulfilled.
- For mapping of research, refer to the course mapping instructions found on the FoS SEP website.
- Credit equivalence for research programmes/courses is calculated the same way as other (coursework) courses, as described in this document.
- The number of credits that can be transferred is included in the limit for SEP or SWP, depending on the programme type.

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Exceptions to the Credit Transfer Policy

- SEP to Institute of Science Tokyo (YSEP only)
  - While the Young Science and Engineering Researchers Program (YSEP) is not credit-bearing, it is possible to transfer up to 4 NUS units for completion of YSEP. Course mapping must be approved, and a certificate of completion must be submitted in place of a transcript.

- Overseas Summer UROPS (FoS-administered only)
  [effective from AY25/26 Special Term]
  - Credit transfer will not follow the eligibility criteria and credit equivalence stated in this document.
  - All research projects conducted will earn up to 4 NUS units. No additional units will be given even if the calculated equivalent units exceed 4 units.
  - Course mapping must be approved, and a transcript must be submitted. For PUs that do not issue transcripts, an assessment form should be completed and submitted in place of the transcript.

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Summary

Programme Type	Credit Transfer Arrangement
Student Exchange Programme (SEP)	Research must be tagged to a course and award credits. Units to be transferred for the research is calculated using the SEP credit transfer calculator. Exception for YSEP at Institute of Science Tokyo: Research is not credit-bearing, but the student can be awarded 4 units.
Summer Research Attachment (administered by GRO)	Research must be tagged to a course and award credits. Units to be transferred for the research is calculated using the SEP credit transfer calculator.
Overseas Summer UROPS (administered by FoS) [effective from AY25/26 Special Term]	Students can transfer only 4 units of credits, even if the calculated equivalent credit is more than that. For PUs that do not issue transcripts, the assessment form from SDO will be used in place.
Self-sourced Summer Research	Research must be tagged to a course and award credits. Units to be transferred for the research is calculated using the SEP credit transfer calculator.

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Credit Transfer Process & Instructions

Only for students whose home faculty is FoS

Onus is on students to initiate credit transfer upon return from overseas programmes.

FoS will not be responsible for any failure to transfer credits due to non-submission of results or failure to meet credit transfer requirements.

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How to Request for Credit Transfer (1)

Before requesting for credit transfer, please ensure that you have met the following requirements:

1. **Completed course mapping in EduRec** for all partner university courses you wish to transfer credits for.
2. **Selected the mappings for credit transfer** and clicked on the REQUEST FOR CREDIT TRANSFER button*.
3. Have a copy of the **partner university transcript**** in English. The transcript should clearly state your name, the name of the partner university, the number of credits for each course, course codes, course titles and marks/grades.
4. Filled in the **SEP Credit Transfer Conversion Table** in the SEP Credit Transfer Calculator.

*Once you have clicked on the button, you will no longer be able to make changes to your course mapping worksheet.

**A screenshot of your results is accepted as an alternative to the transcript, provided all necessary information listed above is shown.

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How to Request for Credit Transfer (2)

To request for credit transfer, submit* a copy of your **partner university transcript** and a copy of the **filled SEP Credit Transfer Calculator** to the Dean's Office via SCI UG Queries (category: SAP).

Please use the following naming conventions and file formats:

Student ID_Full Name_Transcript (pdf, png, jpg, jpeg, heic)

Student ID_Full Name_Credit Transfer Calculator (xls, xlsx)

e.g. A0123456Z_John Tan Jun Jie_Transcript

A0123456Z_John Tan Jun Jie_Credit Transfer Calculator

No acknowledgement email will be sent to you after you have submitted the documents.

*For credit transfer of research programmes/courses, an additional submission is required to verify that the project completed is the same as the project approved in the course mapping worksheet.

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How Long Does Credit Transfer Take?

Please note that credit transfer is a manual process and takes time. Please **allow up to 2 months** from the submission of the transcript to the completion of credit transfer.

No acknowledgement email will be sent to you after you have submitted the documents.

However, you will be **notified via email** once the credit transfer process has been completed. We seek your understanding to be patient.

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Verification of Credit Transfer

EduRec: Academics > Academic Records > View Credit Transfer

NUS Transcript:

ACADEMIC YEAR 20XX/20XX SEMESTER X

PARTICIPATED IN A STUDENT EXCHANGE PROGRAMME AT NAME OF PARTNER UNIVERSITY

CREDITS TRANSFERRED FROM NAME OF PARTNER UNIVERSITY - XX.00

BACHELOR OF NAME OF DEGREE
GRADE POINT AVERAGE: GPA BEFORE GOING ON SEP/SWP

REMARKS:
PLEASE REFER TO THE TRANSCRIPT OF NAME OF PARTNER UNIVERSITY FOR DETAILS OF COURSES TAKEN AND GRADES/UNITS OBTAINED.

Note: Only credits are transferred. **Grades are not transferred** and hence GPA is not affected. 'Overseas Satisfactory' (OVS) grade will be reflected in EduRec for courses which you have successfully transferred. However, only the number of credits transferred, and the name of partner university will be reflected in the NUS transcript.

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Implications on CourseReg (1)

- Mapped NUS Courses are Pre-Requisites
  - Students who have mapped a PU course to an NUS course that is a pre-requisite to a higher level NUS course requires the pre-requisite that is mapped to be recognised, so that they can register for the higher-level course during CourseReg.
- Student Seniority
  - To be promoted to a higher degree level for higher priority during CourseReg, recognition of credits earned from partner university courses is necessary. Note that students will only be promoted to the next degree level if they have fulfilled the unit requirements for the degree level.

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Implications on CourseReg (2)

To tackle the implications highlighted, students can **select mappings for credit transfer** and **click on the 'Request for Credit Transfer' button** in the EduRec course mapping worksheet **prior to CourseReg***.

This is an interim measure that allows the system to recognise that the mapped NUS course has been completed, hence fulfilling pre-requisite requirements. The corresponding credits will then be counted towards completed cumulative units, allowing promotion of degree level.

Note:

- Completion of the steps above **does not equate to completion of credit transfer**. Please follow the steps here to complete the credit transfer.
- Please note that once you click on the 'Request for Credit Transfer' button, you will not be able to reselect the mappings as your course mapping worksheet will be locked. If you wish to make any changes to the mappings you have selected, please write in to us via SCI UG Queries to unlock your course mapping worksheet.
- After clicking on the 'Request for Credit Transfer' button, you cannot enrol in any of the mapped NUS courses selected for credit transfer.
- If you selected the mapping for a course that you failed and need to register for it during CourseReg, please write in to us via SCI UG Queries to deselect the relevant course(s).

**Please ensure that you complete this measure before the period for Academic Plan Declaration, prior to the start of CourseReg, as the system will take time to register the courses that you have requested for credit transfer.*

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Implications on CourseReg (3)

If you have not received your results from the PU at the point of CourseReg and are not confident of **passing** a course, please **do not select the mapping for the course when you click the 'Request for Credit Transfer' button**.

Please see the proposed guidance regarding the course for the following scenarios:

Scenarios	Mapped NUS course is a compulsory course for student's graduation requirements	Mapped NUS course is a pre-requisite of a higher-level NUS course that student wishes to enrol in
Course of action	Student can enrol in the NUS course during CourseReg.	Student should submit a pre-requisite waiver^ via CourseReg to read the higher-level course. If the waiver is approved, the student should enrol in the pre-requisite mapped NUS course concurrently with the higher-level NUS course.
If student subsequently passes the mapped PU course	Student should drop the NUS course* and request for credit transfer of the PU course.	Student should drop the pre-requisite NUS course* and continue reading the higher-level NUS course.
If student subsequently fails the mapped PU course	Student continues reading the NUS course.	Student must inform the department, and the department will decide whether the student can continue reading the higher-level NUS course.

**Students should keep in mind the W and F grade timelines*

^In the pre-requisite waiver request, provide sufficient context and supporting documents (e.g. proof of PU course enrolment, interim results, screenshot of approved mapping), so that the course host department can understand the situation quickly. Pre-requisite waiver is not guaranteed.

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Implications on CourseReg (4)

The following advisory is only relevant to students who **read a PU course during a winter programme**, and that **PU course is mapped to an NUS course which is a pre-requisite** of a higher-level NUS course that the student wants to **enrol in right after the winter programme** (i.e., in Semester 2).

- If you participate in a winter programme, the external study term will be reflected as **Semester 2** even though the participation occurs during the winter break (Dec – Jan).
- As such, if you try to select the **'Request for Credit Transfer'** button before/during CourseReg, which takes place before Semester 2 starts, you will be met with the following error.

> "You cannot request for Credit Transfer until the Term that you are applying for starts (26000,1585)."

- Hence, if you intend to enrol in a higher-level NUS course that requires the mapped NUS course as a pre-requisite, please submit a **pre-requisite waiver request via CourseReg**, for the course host department's evaluation. In the pre-requisite waiver request, provide sufficient context and supporting documents (e.g. proof of PU course enrolment, interim results, screenshot of approved mapping). Note that the pre-requisite waiver is not guaranteed.

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Case Studies

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Explanation of Case Studies

The following case studies provide examples of how credits are transferred in different scenarios. In all examples, the PU transcript and the EduRec course mapping worksheet ('Credit Transfer Request' tab) are illustrated. For credit transfer to be processed, students must submit the PU transcript and select mappings in the course mapping worksheet. The PU courses listed in the mapping worksheet must match the PU courses listed in the PU transcript.

In the illustration of the course mapping worksheet, all mappings listed are mappings that have been approved. If the checkbox is checked (☑), the mapping is selected for credit transfer. If unchecked (☐), the mapping is not selected for credit transfer.

Earned units from PU course (equivalent NUS units) are calculated using the SEP Credit Transfer Calculator. Top-ups of units are done using SX dummy codes, which count towards Unrestricted Electives (UEs).

All case studies provided present examples and do not reflect actual mappings. Please do not use the examples given to justify approval for course mappings.

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Case Study 1:

Calculated Equivalent Units = Units of Mapped NUS Course

Partner University Transcript:

Course	Credits	Grade
M348 Scientific Computation in Numerical Analysis	3.0	A
M362M Introduction to Stochastic Processes	3.0	A
M378K Introduction to Mathematical Statistics	3.0	B-
M380C Algebra	3.0	B+
M381C Real Analysis	3.0	A-
Total Credits: 15		

EduRec Course Mapping Worksheet:

	No.	PU Course	PU Credits	Calculated Equivalent Units	NUS Course	NUS Units
☑	1	M348	3	4	MA2213	4
☑	2	M362M	3	4	MA3238	4
☑	3	M378K	3	4	ST2132	4
☑	4	M380C	3	4	MA3201	4
☑	5	M381C	3	4	MA4262	4
		Total	***15***	***20***		***20***

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Case Study 1:

Calculated Equivalent Units = Units of Mapped NUS Course

Credit Transfer Process:

All mappings have calculated units (units earned from PU course) equal to the number of units of the mapped NUS course. No adjustments to the units earned are required.

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Case Study 2:

Calculated Equivalent Units > Units of Mapped NUS Course

Partner University Transcript:

Course	Credits	Marks
5BBA2040 Psychology I	15	66
5BBBMB28 Medical Microbiology	15	78
5BBM0218 Physiology and Pharmacology of the Central Nervous System	15	69
5BBB0209 Cell Biology	15	68
5BBBI203 Immunology	15	70
Total Credits: 75		

EduRec Course Mapping Worksheet:

	No.	PU Course	PU Credits	Calculated Equivalent Units	NUS Course	NUS Units
☑	1	5BBA2040	15	5	PL1101E	4
☑	2	5BBBMB28	15	5	PHS4991	4
☑	3	5BBM0218	15	5	LSM3211	4
☑	4	5BBB0209	15	5	LSM2233	4
☑	5	5BBBI203	15	5	LSM3223	4
☑	6	PU001	NA	NA	SX2996	4
		Total	***75***	***25***		***20 + 4 = 24***

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Case Study 2:

Calculated Equivalent Units > Units of Mapped NUS Course

Credit Transfer Process:

All mappings have calculated units (units earned from PU course) more than the number of units of the mapped NUS course. Top-up of units is done by SDO during credit transfer processing. Students do not need to submit additional mappings to top-up units.

In this case study, the student has completed PU courses equivalent to 25 NUS units. However, they can only receive up to 24 NUS units, which is the cap for credit transfer for SEP. Mappings 1 – 5 are selected by the student for credit transfer, summing to a total of 20 NUS units. To receive 24 NUS units, SDO tops up 4 NUS units via Mapping 6.

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Case Study 3:

Calculated Equivalent Units < Units of Mapped NUS Course

Partner University Transcript:

Course	Credits	Grade
LS3108 Principles of Developmental Biology	2	A
LS3132 Biological Psychology	2	B
LS3133 Fundamentals of Molecular Virology	2	A
LS4102 Immune Diseases	2	C
LS4125 Biotechnology English	2	B
LS4128 Aging and Healthy Aging	2	B
SP0370 Tennis^	1	A
Total Credits: 13		

^PU course cannot be mapped as it is not an academic course.

EduRec Course Mapping Worksheet:

	No.	PU Course	PU Credits	Calculated Equivalent Units	NUS Course	NUS Units
☑	1	LS3108	2	3	LSM3233	4
☑	2	LS3132	2	3	LSM3991	4
☑	3	LS3133	2	3	LSM3227	4
☐	4	LS4102	2	3	LSM3992	4 (not selected)
☐	5	LS4125	2	3	LSM3993	4 (not selected)
☑	6	LS4128	2	3	LSM3217	4
☑	7	PU001	NA	NA	SX2994	2
		Total	***12***	***18***		***24 - 8 + 2 = 18***

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Case Study 3:

Calculated Equivalent Units < Units of Mapped NUS Course

Credit Transfer Process:

All mappings have calculated units (units earned from PU course) fewer than the number of units of the mapped NUS course. To ensure that the credits transferred do not exceed the calculated equivalent units, not all mappings can be selected for credit transfer.

In this case study, the student has completed PU courses equivalent to 18 NUS units, with mappings (1 – 6) for these courses amounting to a total of 24 NUS units. Since only 18 NUS units can be transferred, only 4 mappings (of 4 NUS units each) can be selected for credit transfer. Mappings 4 and 5 are not selected by the student to ensure that the total units received do not exceed 18.

Since the selected mappings (1 – 3, 6) amount to 16 NUS units, SDO tops up 2 NUS units via Mapping 7 so that the student receives 18 NUS units in total. The student does not need to submit additional mappings to top-up units.

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Case Study 4:

Calculated Equivalent Units ≠ Units of Mapped NUS Course

Partner University Transcript:

Course	Credits	Grade
BIOG4990 Independent Undergraduate Research in Biology	5	A
BIONB2220 Neurobiology and Behavior II: Introduction to Neuroscience	3	A-
BIONB4910 Principles of Neurophysiology	4	A-
FDSC4010 Concepts of Food Product Development	2	B+
HADM4300 Introduction to Wines	2	B
Total Credits: 16		

EduRec Course Mapping Worksheet:

	No.	PU Course	PU Credits	Calculated Equivalent Units	NUS Course	NUS Units
☑	1	BIOG4990	5	7	PHS4991	4
☑	2	BIONB2220	3	4	LSM3215	4
☑	3	BIONB4910	4	6	LSM3991	4
☑	4	FDSC4010	2	3	FST4104	4
☑	5	HADM4300	2	3	FST1991	4
☑	6	PU001	NA	NA	SX2995	3
		Total	***16***	***23***		***20 + 3 = 23***

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Case Study 4:

Calculated Equivalent Units ≠ Units of Mapped NUS Course

Credit Transfer Process:

Some mappings have calculated units (units earned from PU course) more than the number of units of the mapped NUS course, while other mappings have calculated units fewer than the number of units of the mapped NUS course. To ensure that the credits transferred do not exceed the calculated equivalent units, excess credits can be shifted from one mapping to another.

In this case study, the student has completed PU courses equivalent to 23 NUS units, with mappings (1 – 5) for these courses amounting to a total of 20 NUS units. To receive 23 NUS units, SDO tops up 3 NUS units via Mapping 6. The student does not need to submit additional mappings to top-up units.

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Case Study 5: Total Units > 24 NUS Units

Partner University Transcript:

Course	Credits	Grade
COM SCI 111 OPERATING SSTMS PRIN	5	B
COM SCI 181 COMPUTING THEORY	4	B+
MATH 120A DIFFERENTIAL GEOM	4	B+
MATH 132 CMPLX ANLY-APLICTNS	4	A-
MATH 135 ORDNRY DFRNTL EQTNS	4	A
MATH 167 MATH GAME THEORY	4	B
MATH 179 AD TPC-FINANCE MATH	4	A

Total Credits: 29

EduRec Course Mapping Worksheet:

	No.	PU Course	PU Credits	Calculated Equivalent Units	NUS Course	NUS Units
☑	1	COM SCI 111	5	5	CS2106	4
☑	2	COM SCI 181	4	4	CS3231	4
☑	3	MATH 120A	4	4	MA4271	4
☑	4	MATH 132	4	4	MA3211	4
☑	5	MATH 135	4	4	MA3220	4
☑	6	MATH 167	4	4	MA4264	4
☐	7	MATH 179	4	4	QF2104	4 (not selected)
		Total	***29***	***29***		***28 - 4 = 24***

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Case Study 5: Total Units > 24 NUS Units

Credit Transfer Process:

Most mappings have calculated units (units earned from PU course) equal to the number of units of the mapped NUS course, except for Mapping 1. To ensure that the credits transferred do not exceed the cap of 24 NUS units for SEP, not all mappings can be selected for credit transfer.

In this case study, the student has completed PU courses equivalent to 29 NUS units, with mappings (1 – 7) for these courses amounting to a total of 28 NUS units. Due to the cap of 24 NUS units, only 6 mappings (of 4 NUS units each) can be selected for credit transfer. Mapping 7 is not selected by the student to ensure that the total units received do not exceed 24.

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Case Study 6: Other Scenarios

This case study presents the following scenarios:

- Student has an approved mapping for a PU course, but did not complete the PU course.
- Student has an approved mapping for a PU course, but did not pass the PU course.
- Student has completed and passed a PU course, which has an approved mapping, but the course is not credit-bearing.
- Student has completed and passed a PU course, but does not have an approved mapping for the course.

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Case Study 6: Other Scenarios

Partner University Transcript:

Course	Credits	Grade
SOW-BKI203 Bayesian Statistics	0	Not completed
NWI-BB019B Immunology	0	F
NWI-BB047C Medical Embryology	NA	A-
MAN-BCU3022 Investment Management	6	B
NWI-IMC030 Machine Learning in Practice	6	B+
Total Credits: 12		

EduRec Course Mapping Worksheet:

	No.	PU Course	PU Credits	Calculated Equivalent Units	NUS Course	NUS Units
☐	1	SOW-BKI203	0	0	ST4234	4 (not selected)
☐	2	NWI-BB019B	0	0	LSM3223	4 (not selected)
☐	3	NWI-BB047C	NA	NA	LSM3233	4 (not selected)
☑	4	NWI-IMC030	6	4	CS3244	4
		Total	***6***	***4***		***16 - 12 = 4***

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Case Study 6: Other Scenarios

Credit Transfer Process:

In this case study, the student has read 5 courses at the PU but did not complete or pass all 5 courses. One course is incomplete, one course did not obtain a passing grade, and one course is not credit-bearing. Even though the student has approved mappings (1 – 3) for these courses, the credit transfer eligibility criteria is not fulfilled.

Additionally, while the student has completed the PU course MAN-BCU3022, there are no approved mappings for this course in the mapping worksheet. Hence, credit transfer cannot be processed for this PU course.

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Case Study 7:

SWP – Total Units > Limit (10 for Summer, 5 for Winter)

Partner University Transcript:

Course	Credits	Grade
BIO120H1 Adaptation and Biodiversity	0.5	A
HMB302H1 Vertebrate Histology and Histopathology	0.5	A+
ESS205H1 Confronting Global Change	0.5	A-
Total Credits: 1.5		

EduRec Course Mapping Worksheet:

	No.	PU Course	PU Credits	Calculated Equivalent Units	NUS Course	NUS Units
☑	1	BIO120H1	0.5	4	LSM2107	4
☑	2	HMB302H1	0.5	4	LSM4236	4
☐	3	ESS205H1	0.5	4	LSM3272	4 (not selected)
☑	4	PU001	NA	NA	SX2994	2
		Total	***1.5***	***12***		***12 - 4 + 2 = 10***

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Case Study 7:
SWP – Total Units > Limit (10 for Summer, 5 for Winter)

Credit Transfer Process:

In this case study, the student has completed PU courses equivalent to 12 NUS units during a summer programme, with mappings (1 – 3) for these courses amounting to a total of 12 NUS units. Due to the credit transfer limit of 10 NUS units per summer programme, only 2 mappings (of 4 NUS units each) can be selected for credit transfer. Mapping 3 is not selected by the student to ensure that the total units received do not exceed 10. To receive 10 NUS units, SDO tops up 2 NUS units via Mapping 4. The student does not need to submit additional mappings to top-up units.

If the student wishes to transfer credits for Mapping 3 as well (and leave out Mapping 4), they can do so by paying Special Term fees for a 2-unit course.

****Note:**

Refer to Credit Transfer Limit for details on the credit transfer limit for Summer/Winter Programmes.

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Case Study 8: Non-Academic Course

Partner University Transcript:

Course	Credits	Grade
GEN1014 General Physics	3	A
ISS1056 Ceramic Art^	3	A
ITE2026 Data Structures & Algorithms	3	A+
Total Credits: 9		

^PU course cannot be mapped as it is not an academic course.

EduRec Course Mapping Worksheet:

	No.	PU Course	PU Credits	Calculated Equivalent Units	NUS Course	NUS Units
☑	1	GEN1014	3	4	PC1201	4
☑	2	ITE2026	3	4	CSX2991	4
		Total	***6***	***8***		***8***

Credit Transfer Process:

In this case study, the student has completed and passed 3 courses at the PU. However, the PU course ISS1056 is not an academic course and cannot be mapped. There are no approved mappings for this course in the mapping worksheet and hence, credit transfer cannot be processed for this PU course.

Credit transfer for the remaining courses is processed following the standard procedures.

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Contact Us

For enquiries regarding credit transfer, please contact us via SCI UG Queries (category: SAP).

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