30 November 2016

To: All Returning Students of the Faculty of Science

Welcome back to the Faculty of Science. We hope you had an enjoyable vacation and are fully re-charged to begin your new semester of study.

This letter contains important information on the Online Module Registration through CORS and filing procedures for Graduation and Honours Projects for AY2016/17 Semester 2. Do read this letter carefully.

CENTRALISED ONLINE REGISTRATION SYSTEM (CORS)

The schedule for Online Module Registration for Semester 2, AY2016/17 is as follows:

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates / Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>Module registration period</td>
<td>28 December 2016 (Wed) – 10 January 2017 (Tue)</td>
</tr>
<tr>
<td>Lectures begin</td>
<td>9 January 2017 (Mon)</td>
</tr>
<tr>
<td>Tutorial registration for selected Physics Level 1000 Modules and GER1000</td>
<td>9 January 2017 (Mon) – 13 January 2017 (Fri)</td>
</tr>
<tr>
<td>Tutorial registration for all other modules</td>
<td>13 January 2017 (Fri) – 20 January 2017 (Fri)</td>
</tr>
<tr>
<td>Tutorials begin</td>
<td>23 January 2017 (Mon)</td>
</tr>
<tr>
<td>Drop with ‘W’ &amp; no refund of points</td>
<td>23 January 2017 (Mon), 0000hrs – 26 February 2017 (Sun), 2359hrs</td>
</tr>
<tr>
<td>Drop with ‘F’ &amp; full refund of points</td>
<td>27 February 2017 (Mon), 0000hrs onwards</td>
</tr>
</tbody>
</table>

Please refer to the CORS website at [http://www.cors.nus.edu.sg/](http://www.cors.nus.edu.sg/) for detailed schedules and activities of each bidding round.

Major/Minor Declaration

You will be prompted by the system for Major/s and Minor/s declaration upon the first login. The minimum requirement of your candidature is to read 1 Major Programme and the maximum allowance is 2 Major Programmes with 2 Minor Programmes (Pharmacy students are allowed to read a maximum of 1 Major Programme only). Do select the Programmes according to your ability. You may amend your declaration each semester during the first login to CORS. No amendment is allowed beyond the fifth semester of study.

Bidding

Always bid for module(s) in earlier rounds. If you are able to see your desired non-Science modules available for bidding under the ‘Regular’ modules category, please proceed to select them for bidding. The category under which you bid for the module and the module type code set for CORS will not affect how the module will be used for your graduation requirements.

Assistance

You may register for modules online via any computer with internet access. For students who prefer to do the online registration in the Faculty, please proceed to S16-05-101 Computer Lab. Should you require any assistance, please approach the Science Computer Based Learning Centre (CBLC) Helpdesk during the module registration period at S16 Level 2.
The contact information and operating hours of Science CBLC Helpdesk for AY1617 Semester 2 are as follow:

28 December 2016 (Wednesday) – 6 January 2017 (Friday)
Hotline - 6516 8701
Email - helpdesk@science.nus.edu.sg

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday – Thursday</td>
<td>0900 – 1730 hours</td>
</tr>
<tr>
<td>Friday</td>
<td>0900 – 1630 hours</td>
</tr>
<tr>
<td>Weekends &amp; University/Public Holidays</td>
<td>Closed</td>
</tr>
</tbody>
</table>

Please bring along your NUSNET ID and NUSNET Password during the module registration period. Students should not reveal their login/email passwords and NUS Smartcard PIN number to anyone. Disciplinary action will be taken against those who do so.

Life Sciences students may also approach the **Life Sciences Operating Centre (LSOC)** helpdesk located at the Dept of Biological Sciences Administrative Office Block S3 Level 5.

29 December 2016 (Thursday) – 6 January 2016 (Friday)

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday – Friday</td>
<td>AM: 9 AM – 11:30 AM; PM: 2 PM – 4:30 PM</td>
</tr>
<tr>
<td>Weekends &amp; University/Public Holidays</td>
<td>Closed</td>
</tr>
</tbody>
</table>

All information on Life Sciences Undergraduate Programme and LSM modules is available at [http://www.lifesciences.nus.edu.sg/](http://www.lifesciences.nus.edu.sg/)

**Workload**

All Single Degree students can select and bid up to a **maximum of 23 MCs** in bidding Round 0 to Round 2. Starting from Round 3, the workload allowance shall be in accordance to the matriculation cohort and the student's CAP as tabled below.

Students from Cohorts 2009/10 – 2011/12

<table>
<thead>
<tr>
<th>CAP</th>
<th>Round</th>
<th>Max Workload</th>
<th>Remark</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.00 – 5.00</td>
<td>1 – 2</td>
<td>23</td>
<td></td>
</tr>
<tr>
<td>0.00</td>
<td>3</td>
<td>26</td>
<td>Freshman</td>
</tr>
<tr>
<td>0.00 – 1.99</td>
<td>3</td>
<td>23</td>
<td>Probation</td>
</tr>
<tr>
<td>2.00 – 3.49</td>
<td>3</td>
<td>26</td>
<td></td>
</tr>
<tr>
<td>3.50 – 5.00</td>
<td>3</td>
<td>32</td>
<td></td>
</tr>
</tbody>
</table>

Students from Cohorts 2012/13 and beyond

<table>
<thead>
<tr>
<th>CAP</th>
<th>Round</th>
<th>Max Workload</th>
<th>Remark</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.00 – 5.00</td>
<td>1 – 2</td>
<td>23</td>
<td>Freshman</td>
</tr>
<tr>
<td>0.00</td>
<td>3</td>
<td>26</td>
<td></td>
</tr>
<tr>
<td>0.00 – 1.99</td>
<td>3</td>
<td>23</td>
<td>Probation</td>
</tr>
<tr>
<td>2.00 – 3.19</td>
<td>3</td>
<td>26</td>
<td></td>
</tr>
<tr>
<td>3.20 – 5.00</td>
<td>3</td>
<td>32</td>
<td></td>
</tr>
</tbody>
</table>

Do note that the stipulated minimum workload that each student should have from AY2015/16 Semester 1 onwards is **18 MCs per semester**. Please refer to the following link for more information: [http://www.nus.edu.sg/registrar/edu/UG/graduation.html](http://www.nus.edu.sg/registrar/edu/UG/graduation.html)
QUALIFYING ENGLISH TEST (QET)

Students are reminded to register for your QET if you have not done so. Students will be notified by the Centre for English Language Communications (CELC) of your QET results.

- Students who obtain Band 1 will have to take ES1000 followed by ES1102/ES1103*
- Students who obtain Band 2 will have to take ES1102/ES1103.
- Students who obtain Band 3 are exempted from these English modules.

Students are strongly advised to complete the required module(s) within the first year of study. Students who are required to read both ES1000 and ES1102/ES1103 may read ES1000 in AY2016/17 Semester 1 and ES1102/ES1103 in AY2016/17 Semester 2. For students who are required to read only ES1102/ES1103, you may read it during Semester 1 or Semester 2 of AY2016/17. Please refer to the CELC website for more information: http://www.nus.edu.sg/celc/programmes/qet.php.

* Students matriculated in AY2016/17 and after are required to read ES1103 while students matriculated in AY2015/16 and before are required to read ES1102.

COMPULSORY COMMUNICATION MODULE

The Centre for English Learning and Communication (CELC) and Faculty of Science have co-developed a module SP1541/ES1541 Exploring Science Communication through Popular Science. This is a compulsory module for all Science students (except Pharmacy and Environmental Studies students, USP and SPS students and students from any Residential Colleges) matriculated in AY2013/14 onwards. Science students matriculated in AY2015/16 and onwards will read the module code SP1541 while students matriculated in AY2014/15 and before will read the module code ES1541. Students are strongly advised to complete the module within the first year of study. Students who are required to read ES1000 and/or ES1102/ES1103 should try to read this module in AY2016/17 Semester 2 or latest by AY2017/18 Semester 1. Please refer to the following website for more information: http://www.science.nus.edu.sg/undergraduate-studies/ugreg/curriculum-structure/186-undergraduate/ugreg/curriculum-structure/708-es1541.

MODULE AND EXAMINATION TIMETABLE

The class and examination timetables for AY2016/17 Semester 1 can be found at the following URL: https://myaces.nus.edu.sg/cors/jsp/report/ModuleInfoListing.jsp

The onus is on the student to map out their study plan and avoid registering for modules with clashes in class or examination timetable. Students may use the NUS Timetable Builder to generate your own personalized timetable: https://webrb.nus.edu.sg/ctt/builder.aspx

OVERLAPPING AND PRECLUDED MODULES

Some modules offered may overlap substantially in content with each other. Students are discouraged from reading overlapping modules unless both are required for attaining a double major, for example. In such situation, students may be allowed to read the overlapping modules, but only the modular credits of one will be counted towards the graduation requirements.

Similarly, if you have obtained approval to read a precluded module, only the modular credits of one of the modules will be counted towards your graduation requirements.

Students are expected to exercise personal responsibility to check if they are reading overlapping or precluded modules. When in doubt, students should consult the module coordinator or an academic advisor. Please refer to the following links for the list of precluded and overlapping modules.

- http://www.nus.edu.sg/registrar/nusbulletin/
GENERAL EDUCATION (GE) CURRICULUM

As part of Graduation Requirements, all students admitted from AY2015/16 (except students from Law, Medicine, Dentistry, the University Scholars Programme and the University Town College Programme) are required to read one General Education Module from each of the five pillars to satisfy the University Level Requirements (ULR). The five pillars are:

1. Human Cultures
2. Asking Questions
3. Quantitative Reasoning
4. Singapore Studies
5. Thinking and Expression

1 "Asking Questions" pillar will be offered to cohorts AY2016/17 and beyond from AY2016/17 Semester 2 onwards. As it is not available for cohort AY2015/16, students are required to read one other module from the other pillars. Students are encouraged to read another module from the Human Cultures pillar. RVRC students may read GEQ1917 Understanding and Critiquing Sustainability to fulfil the "Asking Questions" pillar.

2 Only one module is offered under the Quantitative Reasoning pillar, GER1000 – Quantitative Reasoning. GER1000 tutorial will start on instructional week 2. For more information please refer to http://goo.gl/nZ7QzB.

Please note that students who have read/selected 1 module in a particular pillar are not allowed to bid for a 2nd module from the same pillar until Round 2B if there are still vacancies.

You may refer to the following site for more information: http://www.nus.edu.sg/registrar/gem/home

S/U OPTION POLICY

1. FOR COHORTS MATRICULATED BEFORE AY2014/15

The entitlement of S/U Option is at 12MCs. Students are not allowed to declare S/U option on ALL modules within the First and Second Major Requirements, including modules hosted by other faculties, regardless of whether these modules are read in excess. S/U option is also not applicable towards all regular Science modules even though they may be read as Unrestricted Electives.

The ‘S’ or ‘U’ grade obtained for modules that fall within the Major Requirements of a newly declared First or Second Major from AY2013/14 Semester 2 onwards will be reverted to original grade upon the declaration of the new Major, regardless of when the modules were completed.

2. FOR COHORTS MATRICULATED IN AY2014/15 AND AY2015/16

The Grade Free Semester 1, launched in AY2014/15 Semester 1, serves to facilitate a transformation in students’ mind set towards grades and learning in the university setting.

Under the new S/U Policy, students receiving letter grades for the modules mentioned in Point B below can opt to keep their grades or convert them to Satisfactory ‘S’ or Unsatisfactory ‘U’ grade.

A. Grade Free Semester 1 is applicable to the following groups of students:

- Students matriculated in AY2014/15 and AY2015/16
- Students who accessed NUS modules prior to their first regular semester as undergraduate student in AY2014/15 Semester 1 – Polytechnic exemptions, advance placement tests for NUS modules, former H3, NUSHS, RNS men (iBLOC and Special Term)
- Clean slate transfer/ readmitted students (with no grade/credit transfer of any NUS module) in AY2014/15 and AY2015/16
- Partner University (JDP, CDP, DDP) students whose first semester of study is at NUS
B. The abovementioned entitlement may be applied on the following modules:

- Level 1000 modules (excluding non-credit-bearing English language proficiency modules)
- Level 2000 modules without NUS modules as pre-requisites
- Centre for Language Studies (CLS)’ language modules at all levels
- Centre for English Language Communication’s (CELC) Level 2000 Communication and Ideas & Exposition modules
- GEK2508, GEM2509
- Yale-NUS language modules at all levels
- For accelerating students*: Level 2000 modules with NUS modules as pre-requisites (only if they are read in the first semester)

*Accelerating Students are defined as those who have already met the pre-requisite to enrol in these Level 2000 modules in the first semester.

C. S/U Option is not applicable for the following situations/modules:

- Modules dropped with ‘W’ or ‘F’ grade (during the module dropping period)
- Modules assigned ‘IC’ grade
- Modules in which student had committed plagiarism
- Modules in which the Board of Discipline had prescribed a revised grade
- University Scholars Programme’s (USP) Writing and Critical Thinking modules (UWC2101%) and Quantitative Reasoning modules (UQF2101%)
- Yong Siew Toh Conservatory of Music (YSTCM) Major Study Module

D. Key Points to Note:

1. Classification of the S/U Option:

   Students may exercise the S/U Option for up to 32 MCs of which:

   i. 20 MCs can be exercised during the first semester;
   ii. 12 MCs at any time during the candidature.

   Both the ‘S’ and ‘U’ grade count towards the 32 MCs worth of S/U Option entitlement.

2. Exceptions to S/U Option Entitlement:

   Freshman Seminar (4 MCs) and Applied Science students' Professional Placement Programme module (8 MCs) which are read on a Completed Satisfactory/Completed Unsatisfactory (CS/CU) basis, and all modules read on exchange programmes on an Overseas Satisfactory/Overseas Unsatisfactory (OVS/OVU) basis will not impinge on the 32 MCs worth of S/U Option.

3. About S/U Grading

   i. For modules read on an S/U basis, the modular credit is obtained only if a student attains a Satisfactory ‘S’ grade on the module.
   ii. A Satisfactory ‘S’ grade is an equivalent of a ‘C’ grade [or grade point of 2.0] and above.
   iii. All modules read on S/U basis are excluded from the computation of the CAP.
   iv. S/U Option, once exercised, is irrevocable. Students may not later request for a conversion to a letter grade after they have declared.

E. Carry Forward Policy

The following group of students are able to carry over unused S/U Option entitlement to the second semester for specific modules.

- First Major as Life Sciences
- First Major as Chemistry
• Students from Environmental Studies
• Students from Special Programme in Science (SPS)
• Students from Residential Colleges (RVRC, UTCP)
• Students from University Scholar Programme (USP)

Please refer to the Carry Forward Policy, which details the exact module/s applicable, for each group of students: [http://www.science.nus.edu.sg/undergraduate-studies/ugreq/s-u-option](http://www.science.nus.edu.sg/undergraduate-studies/ugreq/s-u-option)


Students are allowed to carry over a maximum of 8MCs from the Semester 1 20MCs S/U Option entitlement to Semester 2.

### 3. FOR COHORTS MATRICULATED IN AY2016/17 AND AFTER

With the launch of Enhanced Grade-free Scheme with effect from AY2016/17 Semester 1, students may exercise the S/U option for up to 32 MCs in the first two regular semesters. If this is not fully utilised, the S/U option may be exercised in subsequent semesters, for up to 12 MCs.

Variations on the limit of S/U options that can be exercised apply for specific groups of students:

i. Students without prior university experience but are granted 20 or more Advanced Placement Credits (APCs) at the point of admission to NUS may exercise the S/U option for up to 20 MCs in the first two regular semesters; if this is not fully utilised, the S/U option may still be exercised in subsequent semesters, for up to 12 MCs.

ii. Students with some prior university experience (which are being recognised towards the NUS degree) may exercise the S/U option for up to 12 MCs anytime during their candidature, including the first two regular semesters.

iii. Students with a prior university degree are not eligible for the grade-free scheme.

<table>
<thead>
<tr>
<th>Student Type</th>
<th>S/U Options Available</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>First two regular semesters</td>
</tr>
<tr>
<td>Newly admitted students without prior University experience. This also includes students with:</td>
<td></td>
</tr>
<tr>
<td>• Clean slate transfer from another University or Faculty.</td>
<td></td>
</tr>
<tr>
<td>• Re-admitted into NUS on a clean slate.</td>
<td>&lt; 20 APCs: 32 MCs 12 MCs</td>
</tr>
<tr>
<td>Students with some prior University experience. This includes:</td>
<td></td>
</tr>
<tr>
<td>• Transfer from another University with credits.</td>
<td>12 MCs</td>
</tr>
<tr>
<td>• From partner Universities whose first year of study is not at NUS.</td>
<td>12 MCs</td>
</tr>
<tr>
<td>• Enrolled in DDP where Law is one of the partner faculties and hence spent their first year in Law.</td>
<td></td>
</tr>
<tr>
<td>Students with a prior University degree</td>
<td>0 MCs</td>
</tr>
</tbody>
</table>

The abovementioned entitlement is applicable for the following modules:

1) All Level 1000 modules.
2) Level 2000 modules without NUS modules as pre-requisites.
3) Centre for Language Studies’ (CLS) language modules at all levels.
4) Yale-NUS College’s (YNC) language modules at all levels.
The abovementioned entitlement is not applicable for the following modules:

- Level 2000 modules with NUS modules as pre-requisites.
- Modules of Level 3000 and above.
- Modules dropped with W or F-grade (during the module dropping period).
- Modules assigned IC grade.
- Modules in which student had committed academic offense.
- Modules in which the Board of Discipline had prescribed a revised grade.
- University Scholars Program’s (USP) Writing and Critical Thinking modules (UWC2101%) and Quantitative Reasoning modules (UQF2101%).
- Yong Siew Toh Conservatory of Music (YSTCM) Major Study modules.
- Zero-MC modules.

Key Points to Note

- Both the ‘S’ and ‘U’ grade count towards the total S/U Option entitlement.
- For modules read on an S/U basis, the modular credit is obtained only if a student attains a Satisfactory ‘S’ grade for the module.
- A Satisfactory ‘S’ grade is an equivalent of a ‘C’ grade and above.
- All modules read on S/U basis are excluded from the computation of the CAP.
- S/U option, once exercised, is irrevocable. Students may not later request for a conversion to a letter grade.

Do find out more about S/U Option Policy by reading the relevant information at the following websites.


FILE FOR HONOURS PROJECT

Students matriculated in AY2013/14 and beyond who intend to start Honours in their chosen major in Semester 2, AY2016/17, must file for Honours project online during the period of Online Module Registration (21 – 29 July 2016).

To qualify for commencing Honours in Semester 2, AY2016/17, you must have an overall CAP of at least 3.20, fulfilled 100 MCs or more, and have completed the major requirements under the B.Sc./B.Appl.Sc. programmes by the end of Semester 1, AY2016/17.

Please be reminded that it is important to select the correct FFG option. The Faculty will not be liable if students are unable to proceed to do the Honours due to incorrect filing.

For Pharmacy, Computational Biology and Environmental Studies Students:

Please note that Pharmacy, Computational Biology and Environmental Studies students are not required to file for Honours project. Separate instructions/information on Honours project registration for these two programmes will be given to you by your respective department/programme coordinator.

For Current SEP/NOC Students:

Students currently on SEP/NOC who do not require their overseas credits to start Honours project in Semester 2, AY2016/17 can send an email to sciffg@nus.edu.sg for assistance to file for Honours project.

On the other hand, students currently on SEP/NOC who require their overseas credits to start Honours project in Semester 2, AY2016/17 should read the FAQs via the URL below to find out the procedural steps, which should be taken.

Please note that you do not need to file for Honours project online again in the semester that you embark on your Honours project i.e. Semester 2, AY2016/17.

If you need further clarifications on FFG matters, please email to Science Dean's Office at sciffg@nus.edu.sg.

**FILE FOR HONOURS PROJECT**

Students matriculated in AY2013/14 and beyond who intend to start Honours in their chosen major in Semester 1, AY2017/18, must file for Honours project online during the period of Online Module Registration (28 Dec 2016 – 6 Jan 2017).

To qualify for commencing Honours in Semester 1, AY2017/18, you must have an overall CAP of at least 3.20, fulfilled 100 MCs or more, and have completed the major requirements under the B.Sc./B.Appl.Sc. programmes by the end of Semester 2, AY2016/17.

**Please be reminded that it is important to select the correct FFG option. The Faculty will not be liable if students are unable to proceed to do the Honours due to incorrect filing.**

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Please note that you do not need to file for Honours project online again in the semester that you embark on your Honours project i.e. Semester 1, AY2017/18.

If you need further clarifications on FFG matters, please email to Science Dean's Office at sciffg@nus.edu.sg.

**FILE FOR GRADUATION (FFG)**

Please read the following information carefully.

1. **Students on Single Degree Programme**

   Students who intend to graduate by the end of Semester 2, AY2016/17 must file for graduation online during the period of Online Module Registration (28 Dec 2016 – 6 Jan 2017).

   Before filing for graduation, you must ensure that you have:
   i. Fulfilled all graduation requirements (such as English Skills modules, ULR, etc), and
ii. Not exceeded the limit on the number of Level-1000 modules to be counted towards fulfilment of graduation requirements, which is 60 MCs for both 120MC and 160MC programmes, and

iii. Declared your major(s) and/or minor(s), if any, correctly.

You are reminded to update your declaration of major(s) and/or minor(s), and remove those that you no longer want. Otherwise, the FFG check will indicate that you do not satisfy the requirements of the major(s) and/or minor(s) declared and you may not be allowed to graduate at the end of Semester 2, AY2016/17.

Students who do not file for graduation online by 6 January 2017 may have to delay their graduation till Semester 1, AY2017/18 and may not be able to attend the commencement in July 2017.

Students are strongly advised to refer to the graduation requirements available at Faculty of Science Website and the Bulletin. Their URLs are below for your quick reference.

- Faculty of Science Website: http://www.science.nus.edu.sg/
- Bulletin: http://www.nus.edu.sg/registrar/nusbulletin/
- NUS Student Portal: https://myportal.nus.edu.sg/studentportal/academics/ug/

Should you have any enquiries on the requirements of majors and minors, please contact the departments offering the majors and minors directly.

ACADEMIC WARNING, PROBATION & DISMISSAL

1) For cohort matriculated in AY2015/16 and before

For any semester in which the student's CAP falls below 2.00 (but ≥ 1.50), that student will be issued an academic warning. If, in the following semester, the student's CAP again falls below 2.00, s/he will be placed on probation. If the student's CAP remains below 2.00 for the third consecutive semester, the student will be issued a letter of dismissal by the Registrar and denied re-admission.

For students whose CAP falls below 1.50 for two consecutive semesters, they will be placed on probation for the first semester, followed by dismissal in the second semester.

The Table below summarizes the abovementioned rules on Academic Warning, Probation and Dismissal.

<table>
<thead>
<tr>
<th>Academic Status</th>
<th>CAP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Warning</td>
<td>1.50 ≤ CAP &lt; 2.00 for the first time</td>
</tr>
<tr>
<td>Probation</td>
<td>CAP &lt; 1.50 for the first time OR CAP &lt; 2.00 in subsequent semester for students with 1.50 ≤ CAP &lt; 2.00 in the previous semester OR 1.50 ≤ CAP &lt; 2.00 in subsequent semester for students with CAP &lt; 1.50 in the previous semester</td>
</tr>
<tr>
<td>Dismissal</td>
<td>CAP &lt; 1.50 for 2 consecutive semesters OR CAP &lt; 2.00 for 3 consecutive semesters</td>
</tr>
</tbody>
</table>

2) For cohort matriculated in AY2016/17 and after

To remain in good academic standing, and to continue in an undergraduate programme of study, a student may not have CAP below 2.00 for two consecutive semesters. For any semester in which the student's CAP falls below 2.00, s/he will be placed on probation. If the student's CAP remains below 2.00 for the second consecutive semester, the student will be issued a letter of dismissal by the Registrar's Office and denied re-admission.

With the launch of Enhanced Grade-free Scheme:
• For students eligible to exercise ≥ 20 MCs of S/U options, the above continuation rules are applied from the third semester onwards.
• For students eligible to exercise ≤ 12 MCs of S/U options, the above continuation rules are applied from the first semester onwards.

The student may appeal against the dismissal if there are extenuating circumstances. However, each student is only allowed to appeal once during his/her candidature.

Students who face difficulties in coping with their studies are encouraged to approach their academic mentors for guidance and support. The respective mentors will be able to guide and advise students of the various avenues where help is available. More information on the Science Academic Mentorship scheme is provided at [http://www.science.nus.edu.sg/students/ams](http://www.science.nus.edu.sg/students/ams).

**FEE REBATE POLICY (FOR STUDENTS MATRICULATED IN AY2014/15 AND BEYOND)**

With effect from AY2014/15, a rebate in tuition fees paid in excess of the total fees for the stipulated candidature period may be granted to eligible students who graduate on time within the stipulated candidature period.

A student is eligible for tuition fee rebate if s/he meets all of the following conditions:

i. Admitted into an undergraduate degree under the modular system in NUS from AY2014/2015;
ii. Completed NUS modules in the following period(s):
   - prior to the undergraduate candidature (e.g. NUS iBLOC, NUS H3 subjects, NUS modules taken as NUS High School students, and NUS modules taken under the Polytechnic Advanced Placement Programmes); and/or
   - during Special Terms within the undergraduate candidature;
iii. Paid tuition fees in excess of the fees for completing the undergraduate degree programme on time in the candidature period applicable for fee rebate (as defined in the table below).

<table>
<thead>
<tr>
<th>S/N</th>
<th>Degree Type</th>
<th>Candidature Period for Fee Rebate</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Single Degree/ Joint Degree Programme (120 MC)</td>
<td>6 consecutive semesters</td>
</tr>
<tr>
<td>2</td>
<td>Single Degree/ Joint Degree Programme (160 MC)</td>
<td>8 consecutive semesters</td>
</tr>
<tr>
<td>3</td>
<td>Double Degree Programme (DDP)</td>
<td>9 consecutive semesters</td>
</tr>
</tbody>
</table>

* Include all approved Leave of Absence (LOA) periods, except those given for medical reasons.

Please refer to the link for more details: [https://share.nus.edu.sg/registrar/student/info/FAQ-on-Fee-Rebate-Policy.pdf](https://share.nus.edu.sg/registrar/student/info/FAQ-on-Fee-Rebate-Policy.pdf).

**PROGRAMMES OF INTEREST**

1. **Second Majors offered by FoS**

Science students who wish to enhance and broaden their undergraduate studies may opt for a second major. Please refer to the following website for more information: [http://www.science.nus.edu.sg/undergraduate-studies/ugprog/second-majors](http://www.science.nus.edu.sg/undergraduate-studies/ugprog/second-majors).

2. **Study Abroad Programmes**

FoS aims to cultivate a generation of undergraduates who are enterprising and global in outlook. To achieve this, we encourage students to go for overseas study trips through a host of programmes, which includes the Student Exchange Programme (SEP) and the Summer Programmes. Students participating in SEP will be able to spend a semester studying at a reputable foreign university, while students on Summer Programmes will spend a shorter but equally enriching period of several weeks studying overseas. More information is available at the following website: [http://www.science.nus.edu.sg/undergraduate-studies/uqsap/uqsap-out](http://www.science.nus.edu.sg/undergraduate-studies/uqsap/uqsap-out)
IMPORTANT REMINDER

Important information will be transmitted to students through the Faculty of Science Website (http://www.science.nus.edu.sg/) or via electronic mail.

Please note that it is your responsibility to check these channels regularly for latest updates. You are also reminded to clear your NUS Email Account regularly so that important emails can be delivered to you.

We wish you success in your studies.

Yours sincerely,

A/Prof Chua Tin Chiu
Associate Dean
Science Dean's Office

cc Dean, Vice Deans, Associate Deans & Assistant Deans, Faculty of Science
Registrar
Dean, Office of Student Affairs
Director, Centre for English Language Communications
Director of Programme, Quantitative Finance
Director of Programme, Special Programme in Science
Director of Programme, Food Science & Technology
Director of Programme, Computational Biology Programme
Heads of Departments of Biological Sciences, Chemistry, Mathematics, Statistics & Applied Probability, Pharmacy, and Physics, Faculty of Science
Heads of Departments of Anatomy, Biochemistry, Microbiology, Pathology, Pharmacology, and Physiology, Yong Loo Lin School of Medicine
Director, IT Unit
Masters of Halls of Residence
Presidents, Science Club & Science CBLC